Summer 2018 Confirmation Letter

(*Keep this sheet for your records*)

We do have a maximum enrollment set for this summer, so please turn this form in as soon as possible in order to reserve your child's spot. When the cap is reached, your child's name will be put on the waiting list. Please remember to turn in all paperwork and fees when registering to guarantee a spot on the list.

Programing starts June 8th, 2018

Summer Hours: Monday-Friday 6:30am-5:30pm

Closed: We will be closed July 4th.
Last day of programming will be August 24th.

Fees to Register:

2017-18 Membership Fee **(Sept. 1st - Aug. 30th)** (what it costs to be a member of the Boys & Girls Club for 1 year)	$25.00 - 1st Child $15.00 - 2nd Child $10.00 - 3rd Child (*$50.00 Max per family)*

2018 Summer Enrollment Deposit	The first week's payment will be due upon enrolling your child in the summer program.

Weekly Fees:

Summer Programming ***before*** 9:00am	1st Child	$65.00
	Additional Children	$45.00

Summer Programming ***after*** 9:00am	1st Child	$45.00
	Additional Children	$30.00

Reminders

Weekly fees will be due by the Friday before the week your child attends the Boys & Girls Club.

Your child must attend the Boys & Girls Club of Oshkosh at least 3 days per week.

Your child will need to be at the Boys & Girls Club no later than 10:00am on the days they are attending.

If there is a situation that arises with your child's attendance, please let the front desk know, in writing, ahead of time.

There will be a $10 late fee for any child not picked up within the first 15 minutes of the the Club closing.

Behavior: If your child receives 3 majors this summer, their membership may be revoked.

Summer Confirmation Form

Oldest Child's Name: _____

Child's Birthdate: ____/_____/_____

Parent/Guardian Name:_____

Parent/Guardian Address: _____

Parent/Guardian Email: _____

Parent/Guardian Phone Number: ____ - ____ - _____

Additional Children to Enroll:

First & Last Name	Birth Date
_____	___/___/____
_____	___/___/____
_____	___/___/____
_____	___/___/____

I plan to have my child/ren in summer school: Yes No

Registration Checklist

To make sure your registration goes as smooth as possible, please have all of the following when you register:

Membership

The following may have already been turned in if your child has attended the Boys & Girls Club of Oshkosh Radford Center or After School Sites.

- ❑ Membership Fee
- ❑ Membership Form

Summer

- ❑ Summer Confirmation Form and Contract ***(This form)***
- ❑ Summer 2018 Enrollment Deposit

For Office Use ONLY:

Staff Initials:_____ Date Received: ___/___/____ Amount Paid: _____

Payment per week: $_____ Payment July 2-6th (closed July 4th): $_____

Parent/Guardian Contract for 7-12 Year Old Summer 2018 Programming

This parent contract is designed to make all parents and guardians aware of the policies pertaining to weekly fees, attendance of your child, and the behavior of your child. The Boys & Girls Club staff will be holding all families equally accountable for following these policies.

Please contact Center Director Lori Fields or Childcare Director Lindsay Clark at (920)233-1414 with any questions.

Weekly Fee - Membership Fee

For the summer of 2018, weekly fees will be due by the Friday before the week your child attends the Boys & Girls Club. Missing a week of payment will result in termination of your child's summer spot.

Your child will need to have a current membership form with payment turned in to the front desk to register for summer.

Initials _____

Attendance

Your child must attend the Boys & Girls Club of Oshkosh at least 3 days per week. Your child will need to be at the Boys & Girls Club no later than 10:00 am on the days they are attending. If there is a week of programming in which your child has not fulfilled these requirements, your child's summer spot at the Boys & Girls Club of Oshkosh may be terminated.

Children attending summer school will not have to follow these requirements during the weeks of summer school.

We understand that summer is a busy time of year with appointments, activities, and vacations. If there is a situation that arises with your child's attendance, please let the front desk know, in writing, ahead of time so they can be excused.

There will be a $10 late fee for any child not picked up within the first 15 minutes of the the Club closing. (Hours: 6:30am-5:30pm)

Initials _____

Behavior

The Boys & Girls Club of Oshkosh will have a strict behavior policy for the summer of 2018.

We follow PBIS guidelines and expectations during the summer months at the Boys & Girls Club.

If your child gets a minor offense, this includes, but is not limited to: name-calling, swearing, not listening, etc., they will get a warning. They can have 3 warnings in a day, and then it becomes a major violation. When a child gets a major, they will be sent home for the remainder of the day. Majors also include physical contact, destruction of property, and blatant defiance. A child may only get 3 majors and then they are asked to leave our program.

Questions can be answered by Danielle or Lori at (920)233-1414.

Initials _____