



## Dear Friends and Supporters,

Thank you for your interest in renting the facilities at the Boys & Girls Club of Oshkosh. We are happy to make our facilities available for your alcohol-free function outside of our normal weekday operating hours.

### The Club is perfect for events like:

- ★ Birthday Parties
- ★ Proms or Post-Proms
- ★ Graduation Celebrations
- ★ Youth Gatherings & Socials
- ★ Holiday Events

To reserve an event space or take a personal tour of the Club's facilities, please contact Michelle Rector at (920) 233-1414, ext. 135, or micheller@bgcosh.org.

Thank you for considering the Boys & Girls Club of Oshkosh to host your event. Your support helps us provide quality programs and activities that improve the lives of children and families in our community.

Sincerely,

*Michelle Rector*

Michelle Rector  
Director of Hyde Family Community Center  
Boys & Girls Club of Oshkosh



**BOYS & GIRLS CLUB**  
OF OSHKOSH  
PO Box 411  
Oshkosh, WI 54903-0411

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or find us on Facebook, Instagram,  
Twitter, YouTube or LinkedIn.



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BOYS & GIRLS CLUB OF OSHKOSH

# Facilities Rental



Community Gatherings

An affordable, fun, and spacious place to hold your next event!



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OF OSHKOSH  
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# Middle School Center

The Middle School Center is great for groups of all sizes. This room is perfect for a fun celebration as it includes a games room, and a theater. To extend your event space, the theater partition can be opened to the games room. If you have slide show needs, our over-head projector can also be rented.

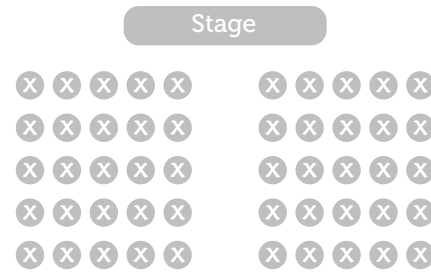
## Theater

(Theater Layout - 50 Seated)



### Features:

- ★ Projector & screen (\$35 rental fee)
- ★ Stage
- ★ 12 tables
- ★ 50 chairs



Great for groups of all sizes!



## Games Room

The games room has two pool tables, a foosball table, a ping pong table, a carpet ball table and additional tables and chairs for board and card games. This room is perfect for a child/teen birthday celebration or extended family gatherings.

### Features:

- ★ 3 tall tables
- ★ 12 bar stools
- ★ 2 couches
- ★ 4 padded chairs
- ★ Flat screen TV



# Radford Center

Radford Center is ideal for large groups that might have dining needs. The space includes a dining area with a full kitchen, games room and gym. The open-concept banquet area accommodates ten large tables (seats 160) and two small round tables to seat sixteen flowing into the game area. Games include air hockey, carpet ball and foosball. Both areas are easily accessible to the kitchen. If you are looking to host a sports tournament, this space easily accommodates concessions as it is steps away from the gym.



## Gymnasium

Our gymnasium offers a full-size basketball court, six basketball hoops, a volleyball net and a rock climbing wall. Gym rental includes the use of the adjacent bathrooms and north side entrance.

### Additional Features:

- ★ Bleachers (5 rows, 3 sections)
- ★ Curtain screen (divide gym in half)
- ★ Hardwood floor



★ Ideal for large groups with dining needs!

## Radford Kitchen

The Radford kitchen features the following commercial kitchen amenities: a large prep table, steam table (to cook or warm items), two-compartment and three-compartment sinks, dishwasher, four-shelf convection oven and a gas stove top range with a two-shelf oven.



# Facility Rental Fees

Location	Rental Rate	Security Deposit
<b>Radford Center</b> <i>Dining Area, Kitchen, Games Room, Gym</i>	<b>\$50/hour</b>	<b>\$100</b>
<b>Middle School Center</b> <i>Theater, Games Room</i>	<b>\$50/hour</b>	<b>\$100</b>
<b>Gym or Theater Only</b>	<b>\$25/hour</b>	<b>\$100</b>

Non-profit organizations, including Churches, Civic/Community Engagement Groups or Public Entities receive a rental discount of 25%. Please note on your application if your group qualifies for this discount.

## Fees for All Functions

**The required Security Deposit is refunded** 10 business days after function if proper cleanup is completed.

### Set Up/Clean Up Fee \$50/Hour

This includes your pre/post event prep and cleanup time (unless renter completes).

**Staff Fees \$15/Hour** (for weekend/evening events outside of normal operating hours).

## Additional Equipment

**Projector & Screen \$35**  
(Theater only – renter provides computer)



★ Host your next event with us!

